COMPLAINT

RE:_____ (nature, topic, name of staff)
Court located at _____
Bailiff located at_____

DATE_____

CONTACT INFORMATION:

Name : _____
Address Line 1 :____ _____
Address Line 2 :____ _____
TELEPHONE :____ _____
EMAIL :____ _____

2. State who you made first complaint to, and if possible what happened.

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3. DETAILED SUMMARY (put in point by point form, numbered where possible)

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Signed By: ……,
On : …….